

Guidelines for filling Pet Shop Registration Application Form

Please note that for EVERY Pet Shop a separate application form shall be submitted.

Form Detail	Guidelines
(Page 1) Office Address	<ul style="list-style-type: none"> Pet Shop Address
(4) Details of accommodation and infrastructure available at proposed establishment	<ul style="list-style-type: none"> Write mention whether your Pet Shop is located in a permanent or if it present in a temporary structure. Please attach pictures of your Pet Shop and the infrastructure available for housing animals. You can take a print-out of 4-5 images collated together on a sheet.
(6) Ventilation arrangement	<ul style="list-style-type: none"> Please mention the number of windows, doors, exhaust fans, ceiling fans, vents available
(7) Lighting arrangement	<ul style="list-style-type: none"> Write details about whether you have tube-lights or any other type of electrical fittings. Please mention if there is source of sunlight where animals are kept and what you generally do to prevent excess light from coming in
(8) Smoke-detection and firefighting arrangement	<ul style="list-style-type: none"> Please mention the details about the smoke-detecting devices installed by you in the Pet Shop along with the details about kind of fire-fighting equipment kept for emergency purposes
(9) Heating/cooling arrangement, and manner in which comfortable temperature will be maintained for all pet animals	<ul style="list-style-type: none"> Please mention details of type and number of coolers, air-conditioners, heaters present and what you can make available
(10) Power back-up arrangement	<ul style="list-style-type: none"> Please mention the arrangements (such as a generator or an inverter) you have made alternate power supply during the times of power-cut
(11) Arrangements for food storage	<ul style="list-style-type: none"> Please mention where and how do you store the food for all the animals housed/displayed in your Pet Shop Please mention if you have any refrigeration facility
(12) Cleanliness, how proposed to be maintained, and arrangements for removal of animals' excreta and waste	<ul style="list-style-type: none"> Please mention how often are cages/aviaries/primary enclosures/open enclosures/pens are cleaned and the method you use Write about any drainage system (open or closed) you have, dustbins etc. which is used to dispose animal waste of all the animals housed/displayed in your Pet Shop
(13) Arrangement for disposal of	<ul style="list-style-type: none"> Please mention what you do with an animal's/bird's body once it dies (Incineration, cremation or burial)

animals/birds that die	
(14) Arrangement for medical and veterinary support	<ul style="list-style-type: none"> • Mention what you generally do if there is a medical emergency with any of your animals • Please mention the name/s of the Veterinary Doctor you generally, consult for the medical requirements of the animals housed/displayed in your Pet Shop • Mention if you have a first-aid kit for your animals on your premises
(15) Details of pet animals proposed to be displayed or housed in the pet shop for sale	<ul style="list-style-type: none"> • In the first two columns, please mention the details such as species & breeds of the animals you propose to house/display in the Pet Shop, along with the maximum number of animals per species. • Please fill the third column with details of accommodation (such as size and number of cages/enclosures) you provide to different species of animals proposed to be kept at your Pet Shop. Along with dimensions, please mention the following items: <ul style="list-style-type: none"> ✓ Write details about the aviaries maintained for the birds housed/displayed along with the details about the perching arrangement made available in such aviaries. ✓ Please mention the birds that are housed together (for social groupings) and if wooden nesting boxes have been made available to such birds. ✓ Please mention the area of pen/open enclosure made available for housing cats along with the details of resting surfaces provided and the material used for flooring. ✓ Please mention the area of pen/open enclosure made available for housing dogs along with the details the material used for flooring of these pens/open enclosures. ✓ Please mention the area of the primary enclosure made available for housing rabbits OR guinea pigs OR hamsters OR rats OR mice along with the details of the material used for flooring of the primary enclosure
(16) Details of Cheque or Demand Draft number for payment of Registration Fee	<ul style="list-style-type: none"> • Please mention the Cheque Number (along with date) or the Demand Draft Number issued for the purpose of paying registration fee along with the application form.
(Page 5) Affidavit	<ul style="list-style-type: none"> • Along with the filled Application Form for Registration of Pet Shop, you will have to submit an affidavit bearing the content made available on Page 5, and the affidavit shall be made and signed on a Non-Judicial Stamp paper worth Rs 100/-